

THESE ARTICLES OF AGREEMENT entered into this 22nd day of August in the year of our Lord, 1918, by and between Major Grenville Clark, Secretary of the War Department Committee on Education and Special Training Appointed by General Orders No. 15, W. D., 1918, for and in behalf of the United States of America, party of the first part (hereinafter called the contracting officer), and The Trustees of The Atlanta University a corporation under the laws of the State of Georgia, having its principal place of business at Atlanta in said State, party of the second part (hereinafter called the contractor).

WITNESSETH: That in consideration of the covenants and agreements by the contracting officer to be done and performed, as hereinafter set forth, the said contractor does hereby covenant and agree to and with the contracting officer as follows:

FIRST: The contractor shall furnish trade and technical instruction for Four (4) periods of eight weeks, beginning respectively about November 1st, 1918, January 1st, 1919, March 1st, 1919, May 1st, 1919, to men of the United States Army who may be assigned to such instruction by the War Department in the courses of training specified below. It is contemplated that the total number of men to be instructed will be approximately 1,000. The approximate distribution of the men contemplated under this contract and the approximate number of instructors to be furnished is as follows:

NAME OF COURSES	NUMBER OF MEN Per 8 Weeks Period	NUMBER OF INSTRUCTORS	
		Civilian	Military
<u>Truck Drivers</u>	<u>150</u>	<u>6</u>	<u>6</u>
<u>Blacksmiths</u>	<u>40</u>	<u>2</u>	<u>2</u>
<u>Tractor Operators</u>	<u>20</u>	<u>1</u>	
<u>Wheelwrights</u>	<u>40</u>	<u>2</u>	<u>2</u>

The men will be quartered in Barracks on the Campus -----

No substantial change in quarters will be made without the approval of the Committee. The above courses shall be subject to change in accordance with the needs of the Army, in which case the contract price shall be subject to readjustment pursuant to paragraph 9, hereof.

SECOND: (a) The contractor shall do and perform the following things:

Conduct the said courses of training so far as possible in conformity with the syllabi, manuals and instruction governing these courses to be issued, or approved by the War Department Committee on Education and Special Training (hereinafter called the Committee).

- (b) Provide the services of a sufficient number of competent instructors for these courses; all instructors to be appointed subject to the approval of the Committee and to be withdrawn from this duty upon request to this effect from the Committee.
- (c) Furnish such suitable workroom and classroom space and equipment, including power, heat and light and such tools, materials, supplies and appliances as may be necessary for the instruction above referred to.
- (d) All equipment which may be furnished by the War Department for use in instruction will be receipted for by the Commanding Officer. The institution shall assume responsibility for the proper housing and care of such equipment and the delivery thereof in good condition, ordinary wear and tear excepted, on its removal by the War Department. This equipment shall be available for the use of the Commanding Officer at such times as it is needed for purely military purposes, when the Commanding Officer will assume entire responsibility therefor.
- (e) Provide adequate administrative supervision of instructors; keep such records of attendance and progress of the men as may be prescribed; exclude from the courses all persons not assigned thereto by the Committee.
- (f) Co-operate closely with the Committee and its authorized representatives in all measures they may take for supervision, inspection and development of methods of training, including visits to classrooms and workrooms, personal conferences with and direction of instructors, frequent meetings of groups of instructors and the like.

THIRD: (a) Provide suitable and adequate grounds for the military drill and instruction of the men.

- (b) Co-operate closely with officers of the Army in all measures that may take for the military training, discipline, health and general welfare of the men.
- (c) Provide suitable offices for the proper conduct of the military administration of the Detachment, including adequate space for storage for military equipment, and offices for Medical and Dental Staffs.
- (d) Provide suitable space for the establishment of a canteen, or canteens, which shall be under the direction and control of the Commanding Officer of the Detachment.

FOURTH: The contractor shall further provide meals for such men of a quantity and quality equivalent to the standard Army ration. All quarters for messing and cooking purposes shall be screened when required by the Committee.

FIFTH: The contractor shall further provide suitable housing, bath and toilet facilities as follows: Sleeping quarters shall at all times be in accordance with Army Regulations and shall provide not less than 45 square feet per man; bathing facilities shall include at least one shower bath to 25 men, and one wash basin or equivalent to 12 men: toilet facilities to include at least one toilet to 12 men, and one urinal or equivalent to 20 men. The above are exclusive of adequate toilet facilities required during period of instruction. Necessary cots, blankets and bedsacks or mattresses will be provided by the War Department.

SIXTH: The contractor further agrees that all rooms, buildings, meals, quarters and grounds shall be subject to inspection and approval at all times by the Committee.

SEVENTH: The contractor further agrees that all publicity of an advertising nature in connection with this contract shall be submitted before issuance to the Committee for approval.

EIGHTH: The contractor agrees to provide instruction in War Aims as prescribed by the Committee, of approximately one hour of instruction per week for each man, the expense of which is included in the contract price, as hereinafter fixed in Par. 10.

NINTH: It is understood and agreed that the basis of this contract is reimbursement for actual and reasonable costs and that from time to time during the operation of this contract, Special Inspectors of Accounts, representing the Committee, shall make inquiry into such costs. The

Under authority of said Priorities Committee of the War Industries Board, this order is by authority of said Priorities Committee rated as Class L-1, and its execution shall take precedence over all other orders and work of a lower classification to the extent necessary to insure delivery according to the date specified herein, as prescribed by Circular No. 4, issued by the Priorities Division of the War Industries Board, of date July 1, 1918, and all amendments thereto.

Gerritt Clark St. Col. U.S.A.

Secretary of the War Department Committee on Education and Special Training.

books and records of the institution relative to such costs shall be open for inspection in this connection. If such cost inquiry reveals that the actual and reasonable costs differ materially from the per diem rate herein set forth, the contract rate shall be adjusted accordingly on an agreed equitable basis.

TENTH: The contracting officer in consideration of the foregoing shall pay to the contractor as soon as practicable after proper submission of duly executed vouchers the sum of \$ 3.51----- per day for each man in the training courses, for subsistence and quarters and the sum of \$ 3.00----- per day for subsistence and quarters for each other soldier receiving subsistence and quarters from said contractor.

Gerritt Clark St. Col. U.S.A.

Secretary of the War Department Committee on Education and Special Training.

WITNESS.

F. W. Hummelwell
(For the Contracting Officer).

WITNESS. **The Trustees of The Atlanta University.**
(Name of Institution).

George K. Howe
(For Contractor).

By *Edward T. Ware, Pres.*
(Name of Officer of Institution).

Approved by: *Raymond T. King*
Inspecting Officer.

(Officer) (Seal of Corporation).

Approved by: *James A. Pratt*
District Educational Director.

