



RHODA KAUFMAN
EXECUTIVE SECRETARY

DEPARTMENT OF PUBLIC WELFARE
STATE CAPITOL
ATLANTA

January 12, 1929.

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Mrs. Ida B. Hill, Exc.Sec'y.,
Neighborhood Union,
239 Auburn Ave., N.E.,
Atlanta, Ga.

My dear Mrs. Hill:

As the last fiscal year of your institution ended Dec. 31, 1928, we are sending you the enclosed blank for your financial report under the provisions of the Georgia Code (Parks 1922 Supplement Section 2158).

If your organization already has an itemized income and expense report compiled for its last fiscal year, it will be perfectly satisfactory for you to send us a copy of it; and if it is accompanied by a service report for the same period we shall be very glad to have that included. In addition we would like the first two pages of the enclosed blank (Administration and Staff) filled out for your organization and returned to us with your financial report.

In case you have no regular report compiled for your last fiscal year, the pages on Income and Expense of the enclosed blank can be used by filling out the items that are applicable and ignoring the others.

Greatly appreciating your prompt attention to this matter, I am

Sincerely yours,

Gay B. Shepperson
(Miss) Gay B. Shepperson, Director
Division of Children & Co.Organizations.

SBH/h